



*This, the first Newsletter of 2018/9, welcomes all our families to the new school year. We hope everyone has had a good summer and feels ready for the start of term.*

*The builders have been very busy over the holidays with some major repairs and decorations to the main house. The scaffolding will come down in a week or two. In addition, the conversion of the Coach House has given us three fine teaching areas and we have developed a new sports changing room for the girls near the uniform shop. We are also building a lower floor glazed extension to the Wessex building which will be completed before the end of the month.*

*Next week we will give further details of our exciting new after school provision for senior pupils, an outline of which appears below.*

## Key Staff Posts for September

### Senior Management Team

**Headmaster**

Mr Alastair Graham

**Deputy Headmaster**

Mr Tim Lewis

**Head of Pastoral Care & SEN Co-ordinator**

Mrs Gilly Harris

### Senior Leadership Team

#### Section Leaders:

Early Years

Mrs Samantha Tomlinson

Years 1 and 2

Miss Katie Hitchcox

Years 3 and 4

Miss Kirsty Furness

Years 5 and 6

Mr Michael Wheeler

Years 7 and 8

Mr Luke McLeod

**Head of Co-Curricular**

Mr Ian Tullett

**IT Network Manager**

Mr Paddy Tyrer

**Head of Academic Faculties**

Mr Dan Slape

**Head of Boarding**

Mr Angus McChesney

**Head of Girls and PSHE**

Mrs Leigh Randall

## DIARY REMINDERS

### SEPTEMBER

#### **Monday 3rd**

Term starts

1000 Welcome Assembly for new parents

#### **Tuesday 4th**

1900 Year 7 & 8 Parents' Briefing

#### **Wednesday 5th**

1900 Years 1 & 2 Parents' Briefing

#### **Thursday 6th**

1900 Years 5 & 6 Parents' Briefing

#### **Friday 7th**

Mr & Mrs Hiles present

'Robbie's Supersonic Rocket'

#### **Week commenting 10th**

Co-Curricular Programme starts

#### **Tuesday 11th**

OPRO Mouthguard Fittings

1900 Early Years Parents' Briefing

#### **Thursday 13th**

1900 Years 3 & 4 Parents' Briefing

#### **Tuesday 18th**

0835 8LM Assembly

Year 3 to Butser Ancient Farm

#### **Wednesday 19th**

0815-0915 Years 1 & 2

Open Classrooms

#### **Thursday 20th**

0835 6MW Assembly

Year 7 Residential Trip to France

## Faculty Co-ordinators and Subject Leaders

English	Mrs Skinner
Maths	Mrs Brice
Science and Technology	Mr Slape
Languages	Mr Korzeniowski
Humanities	Mr MHine
Director of Sport	Mr Tullett
Girls' Games	Mrs Maxfield

PE	Mr Tomlinson
Director of Music & Performance	Miss Post
Outdoor Pursuits	Mr White
Computer Science & IT	Mr Foley
Ceramics & Food Technology	Miss Dowse
Art	Mrs Foley

## Other key staff positions

Learning Support	Mrs Alexandra Moore Mrs Tamara laws
Child Welfare and Safeguarding	Mr Graham (Designated Safeguarding Lead* "DSL") Mrs Jackson (Deputy Designated Safeguarding Lead) * The DSL is the first point of contact for any concerns regarding the safety and welfare of a pupil. Mrs White, Mr Lewis and Mrs Harris are also fully qualified members of the Safeguarding Team Mrs Jackson and Mrs White
School Nurses	

## School Office / Administration

Headmaster's PA	Mrs Amanda Corry
Accounts Manager	Mrs Liz Doran
School Secretary	Mrs Janet Rivers (am) Mrs Jacky Arnold (pm) Mrs Jennie Underhill
Admissions Secretary	Mrs Lindsay Vetch
Head of Admissions & Marketing	Mrs Jill Saunders
Admissions Assistant	

## Form Teachers

Pre-School	Mrs Solomon
Reception	Mrs Tomlinson and Mrs Butcher
Year 1	Mrs Easeman and Miss Soleno
Year 2	Miss Hitchcox and Miss Porter
Year 3	Mrs Begg, Miss Dunnage and Mrs Symons
Year 4	Miss Furness, Mr Collier and Mrs Langley
Year 5	Mrs Harris, Mr Gold, Mrs Frame and Mr White
Year 6	Mr Wheeler, Mr Korzeniowski, Mr McChesney and Mr Hine
Year 7	Mrs Randall and Mr Tomlinson
Year 8	Mr McLeod and Mr Wheeler

## Arrangements for the First Day of Term

### Monday 3rd September

There is a slightly later start on the first day of term. All children must be in school for the start of formal activities by 0900 (0930 for EYFS). Parents may drop their children from 0815, either at the turning circle or by parking on the hard area and walking their children down to school. There will be staff and teaching assistants on hand to collect pupils from The Lighthouse and take them to their classrooms.

Early Years children are to be brought straight to The Barn so please park on the hard area and walk them to their classrooms by 0930.

## ABSENCES

If your child is unwell please  
T: 01276 473059 (option 1) or  
E: [office@hallgrove.co.uk](mailto:office@hallgrove.co.uk)

## TERM DATES

### Autumn Term 2018

3rd September – 14th December  
Half Term:  
20th October – 4th November

### Spring Term 2019

7th January – 29th March  
Half Term:  
16th – 24th February (incl)

### Summer Term 2019

24th April – 12th July  
Half Term:  
25th May – 2nd June (incl)

## NEWSLETTER ATTACHMENTS

Don't forget to follow us on  
Twitter! [@hallgroveschool](https://twitter.com/hallgroveschool)  
[@hallgrovesport](https://twitter.com/hallgrovesport)

Parents of new children in Years 3 – 8 may, if they so wish, return to school for the first Assembly of the term at 1000 in New Hall. Please enter by the main doorway beyond the Coach House. Coffee will be served in The Lighthouse afterwards and there will be a chance to meet some key staff.

## **DATE CHANGE: Mr & Mrs Hiles present ‘Robbie’s Supersonic Rocket**

*Please note change of date from Monday 10th to Friday 7th September*

Robbie’s Supersonic Rocket – The Children’s Musical Is Coming To New Hall, Hall Grove School on Friday 7th September

The Children will be watching the show during the normal school day and there is an additional public performance at 6.30pm to 7.45pm. Tickets for the public performance are only available online. Please do not call the school for tickets – <http://buytickets.at/duetevents/193350>

This exhilarating, colourful and high-energy musical written by Hazel and Andy Hiles, Hall Grove's New Artists In Residence, is ideally suited for children between the ages of 3 to 11 years and is a fantastic and timeless touring show based on their newly published picture storybook. With a cast of four, the show explores the special relationship between an eccentric and inventive grandfather and his young grandson, Robbie’s long-suffering grandmother and the family’s pampered cat, Moggy. The musical includes seven original songs with Grandpa Pops not only inventing and creating an amazing rocket but also playing multiple instruments live throughout the show.

<https://www.youtube.com/watch?v=hcBpVSvC1EE&t=21s>

## **School Uniform**

Winter uniform is to be worn from the start of term. (If it is warm weather children will be advised not to wear ties or jumpers). Uniform must be smart in appearance at all times – please be aware that you will be asked to replace items if this is not the case. All school uniform and kit must be clearly labelled **inside** with your child’s name.

### **Boys' Trousers**

Please ensure that Years 7 and 8 boys wear the grey ‘uniform’ trousers as specified in the clothing list. Alternative shades of grey are not permitted.

### **Watches**

Please note that only children in Years 7 and 8 may wear a watch, together with those in Years 3 – 6 who have an individual music lesson with a peripatetic teacher on that day. As children change for games / PE daily, this measure is to prevent the upset of loss. Pre-Prep children are not expected to have watches in school.

### **Girls' Earrings, other Jewellery, Makeup and Hair**

Girls with pierced ears are only allowed to wear small gold/silver studs to school and they must be able to take them out for Games and PE. No bracelets or wrist bands should be worn without the express permission of the Headmaster. No makeup or nail varnish should be worn at any time. Hair should be tied back if it reaches the shoulder using hairbands available from the school uniform shop.

## **The School Day**

### Normal Starting Times

Breakfast (0715) must be booked through the Boarding House via the online form (Parents / Breakfast Request Form). The charge for breakfast is £6 and will be added to school bills.

Choristers (selected by audition) and other music group rehearsals start at 0800. Early morning group music sessions and sports training squads will begin no earlier than the second week of term.

Children not involved in the above may arrive from 0815.

Children in Years 1 – 8 **must** be registered by 0830.

Reception and Pre-School children should be in The Barn by 0900.

Before 0830 we operate a ‘turn and drop’ system as there is very limited car parking available. Children in the Pre-Prep who may need walking into school should therefore be brought in after 0830 until they are confident enough to go to their classes unaided.

## Going Home Times

### Early Years

Pre-School: 1230/1500

Reception: 1510

### Pre-Prep

Year 1: 1520

Year 2: 1530

### Lower Juniors

Year 3: 1600

Year 4: 1610

### Upper Juniors

Year 5: 1620

Year 6: 1700

### Seniors

Year 7: 1710

Year 8: 1720

Clubs generally finish at 1630 (Year 1 – Year 2), 1730 (Years 3, 4 and 5) and Half Boarding from 1800 – 2000 (Years 6, 7 and 8) with a few exceptions.

## The Drive

**Early arrival for collection MUST be avoided because it blocks the pick-up area for everyone else. If you are collecting two or more children within any of the above sections (i.e. Reception – Year 2, Years 3 – 5, Years 6 – 8), you may find it easier to collect at the later time. Please do not wait on the turning circle between pick-up times.**

To ensure a safe and efficient drop-off and pick-up, we require everyone to be considerate and remember that one person not complying with our policy causes a large number of people considerable frustration. Please remember the following and inform **anyone** dropping off or collecting your child:

In the mornings, it is important to observe the 'turn and drop' system, and in the afternoon please 'turn and collect'. If you need to park, please use the hard surface tennis court area (available until 0855 only or after sports).

Use the paths and crossings with your children – do not dash across the drive.

Older children may be encouraged to walk down the drive in the mornings, using the pathway and crossings.

Assist the flow of traffic by arriving at school no earlier than the designated pick-up times.

Cars should never park on the yellow lines or roundabout.

**NB** Years 5 and 6 are collected from the shelters next to the Tennis Courts. Children will be walked there for collection at 1620 (Year 5) and 1700 (Year 6).

We are aware that the afternoon and evening collections can cause a great deal of frustration. Parents are asked, please, to assist by arriving no earlier than the published collection time and to be patient. We are not alone as a school in having pressure points in traffic and our arrangements are very much better than many others!

## Hall Grove 360 After school Club

360 provision will operate for pupils in Reception to Year 5 from the first day of term, running from 1530 to 1800 Monday to Friday in the Barn. This offers children a programme of both indoor and outdoor activities. As part of the provision, fruit and fruit-based snack bars will be provided. The 360 Club sessions can be booked, in advance, through the **360 Sports Education on 01252 918888 or [enquiries@360sportseducation.com](mailto:enquiries@360sportseducation.com)**. The charge for this club is £8 per hour.

## Twilight

Twilight is available to children in Years 3 to 8 from the end of their school day until 1745. This is primarily for supervised prep, rather than play activities. It is also there for those parents who need some occasional after-school care. The charge for Twilight will be £4 per half-hour. Where there will be a regular booking, or when advance notice can be given, children should be booked in for sessions through the School Office. Twilight is for children wanting to work on prep and for quiet reading – it is not intended as a long-term childcare solution and those in Year 5 or below who want supervised play or 'winding-down' time should be booked into our clubs programme.

## Co-Curricular Programme

Information for the Autumn Term Co-Curricular Programme has been sent out with the school reports. The on-line bookings system will be available from 11:00 on the 3rd September. Club times are 1500 to 1530 for Reception, 1530 to 1630 for Years 1 – 2, 1630 to 1730 for Years 3, 4 and 5.

Clubs begin in the week commencing Monday 10th September and run until Friday 7th December.

## Boarding,

Children in Years 4 to 8 can be booked in to board on Mondays to Thursdays inclusive. There are a limited number of

places available for flexi-boarders and, where possible, we prefer children to have a minimum of two consecutive boarding nights a week booked on a regular basis. Boarding at Hall Grove gives a good introduction to senior school life and is very popular. For bookings and enquiries please contact Mr McChesney and book via the school website online booking form (Parents / Boarding Request Form).

### **Half Boarding.**

A letter outlining the Half Boarding Programme for Years 6, 7 and 8 together with information on how to book will be sent out on Monday 3rd September. Information is already available in the Co-Curricular Programme booklet which parents will have received. It can also be viewed on the school website. There is a four-day option at a cost of £400 a term and we have now arranged a single day option at a cost of £120 a term.

### **Supper and Breakfast Club**

Supper is available to children in Years 3 to 5 on Monday to Thursday inclusive and is served in the Lighthouse from 1730 -1800. The charge for supper is £15 (inclusive of any Twilight and supervision). The charge will be added to the school bill.

Breakfast is available for children Monday to Friday and is served in the Lighthouse at a cost of £6 per booking.

Places for all these activities and meals must be booked with Mr McChesney via the school website online booking form or email [a.mcchesney@hallgrove.co.uk](mailto:a.mcchesney@hallgrove.co.uk).

### **Weekly Newsletters**

The weekly newsletter is sent out by email to all parents via the ClarionCall service. Any additional documents or letters will be attached to the newsletter email, posted on the school website with links or will be sent out separately by email. A few copies of the most current newsletters are held in the School Office for collection should you require a paper copy. In addition, on Fridays, a link to that week's newsletter will be posted on the school website home page.

### **Safeguarding at Hall Grove**

In line with local safeguarding procedures, we will be signing up to a scheme called 'Operation Encompass'. Please see the letter attached to this newsletter.

### **School Uniform Shop Opening Times**

#### **Term Time Only Opening Times**

Mondays	0800 - 0915
Tuesdays	0800 - 0915
Thursdays	1500 - 1730

### **Forthcoming Residential Trips**

Year 8 Battisborough	Saturday 17th November - Monday 19th November 2018
Year 7 French Trip	Thursday 20th September - Monday 24th September 2018
Year 7 Sporting Tour	Monday 22nd October - Thursday 25th October
Sherborne Rugby Tour	Thursday 25th October - Saturday 27th October
Year 5 Battisborough	Monday 29th April - Friday 3rd May 2019
Year 4 Battisborough	Tuesday 7th May - Friday 10th May 2019
Year 6 Battisborough	Monday 20th May - Friday 24th May 2019
Year 8 Battisborough	Monday 1st July - Friday 5th July 2019

### **Autumn Term 2018 School Calendar**

A copy of the Autumn Term 2018 School Calendar is available on the School website. Please note the weekend commitments. Parents are reminded that all boys and girls from Year 3 upwards are expected to be available on some Saturdays for whole year group training sessions, house matches and weekend matches.

### **Reports and Invoices**

#### **Fee Invoices**

The fee invoices and school reports were sent out at the end of the Summer term. We ask that the invoices are settled promptly and no later than Monday 3rd September please.

School insurance information was sent out separately by ClarionCall, you can also find full details of these on the school website under Admissions/Fee Information.

## Childcare Vouchers

Parents can redeem the value of childcare vouchers against the cost of Twilight, flexi-boarding and school clubs (please note you are unable to use them through the school for clubs that are run by outside sources).

## Parents' Briefings

Refreshments will be available for parents in the Lighthouse from 1830 prior to these meetings:

Early Years	Tuesday 11th September	1900	The Barn
Years 1 and 2	Wednesday 5th September	1900	New Hall
Years 3 and 4	Thursday 13th September	1900	New Hall
Years 5 and 6	Thursday 6th September	1900	New Hall
Years 7 and 8	Tuesday 4th September	1900	New Hall

Individual parent-teacher consultations have been arranged for later in the Autumn Term.

## Hall Grove Open Morning – Thursday 18th October

There will be an Open Morning taking place on Thursday 18th October from 0930 to 1130. It is intended for prospective parents so we should be grateful if you would inform friends and work colleagues who may be interested in sending a child to Hall Grove one day.

## Sports Team Information

Once teams have been selected, team sheets are posted on the school website where you can find a map for directions. The sheets for Wednesday/Thursday fixtures will be published by the end of the school day on Mondays/Tuesdays. Saturday fixture information will be available from the end of the school day on Thursdays. Team sheets also include departure times for weekend matches. Parents are welcome to attend all matches to support their children. The school calendar informs parents about forthcoming fixtures for the term ahead. Please be aware that Year 3 matches are listed as U8, Year 4 as U9, Year 5 as U10, Year 6 as U11 or Colts and Years 7 and 8 as U12 and U13 or 1st – 5th teams. **Please call 01276 470009 if your child is unable to attend a match.**

## Instrumental Lessons

Parents keen for their children to start individual music lessons should write to the Director of Music, Miss Post (l.post@hallgrove.co.uk). We will be delighted to advise and arrange lessons for any pupils wishing to take advantage of this opportunity. We currently offer lessons in voice, recorders, flute, clarinet, saxophone, piano, organ, trumpet, cornet, trombone, tuba, violin, viola, 'cello, ukulele, guitar (classical and electric), drums and percussion, with 12 visiting instrumental teachers. If parents have queries on this, or wish to explore the possibility of their children learning other instruments, please contact Miss Post. Wherever possible we will encourage the children to join instrumental ensembles to aid their musical development.

We also offer supervised 30-minute instrumental practice sessions after school for children in Years 3 – 8. These will begin the week beginning Monday 10th September, the same week as our co-curriculum programme. Please contact Miss Post for further information.

## School Service Books

All new children in Years 3 – 8 will be issued with a Service Book, which has its own individual bookplate – it is something to treasure and keep beyond Hall Grove. Please name it neatly, take care of it and keep in school.

## Mouthguards

Children in Years 3 – 8 need a mouthguard for hockey and rugby. It is preferable that children return to school with a mouthguard. Alternatively, the OPRO service is available, but this will mean that mouthguards will not be available in time for the first girls' hockey matches which start right at the beginning of term.

OPRO, the dental organisation that specialises in mouthguards, will be visiting the school on **Tuesday 11th September** for girls' and boys' mouthguard fittings. To order a mouthguard please visit: <http://mouthguards.opro.com/custom/order>  
Boys in Years 4 – 8 will need a mouthguard from the middle of September, once the OPRO mouthguards have arrived.



## **General Notes**

### **Absence**

It is important to notify the School Office if your child is absent from school. In the event of illness, parents should notify the School Office by telephone on 01276 473059 or by email to [office@hallgrove.co.uk](mailto:office@hallgrove.co.uk) on the morning of the absence. This is a **legal** requirement. Prior written notice of absence due to medical appointments, music exams etc., should be sent to the School Office. School absence for family events and holidays will only be authorised in exceptional circumstances and must be on a form written request addressed to Mr Graham.

### **Late Arrival**

If your child arrives at school after registration at 0830, please ensure that he/she goes straight to the School Office to be registered as present.

### **Sickness**

If your child is unwell during the night, i.e. sickness, diarrhoea etc., please allow 48 hours to elapse before you send him/her back to school.

### **Medical Details and Medication**

Please remember to inform the School of any changes to the medical information we currently hold for your child. Medication from home (e.g. antibiotics) may only be administered if requested by the parent/guardian in writing with instructions using the 'Parent Consent for Prescribed Medication' form available on the School website ('Parents / Medical / Parental Consent for Prescribed Medication'). These are also available from the School Office or from the School Nurses. All medication should be clearly labelled, with the dispensing label if prescribed by a doctor. Please note that decanted medicines will not be accepted. Asthma inhalers and Adrenaline pens should be brought to school at the start of term and given to the School Office together with written instructions for use. Please ensure that all medication is named and in date.

Please note, the new email address for Mrs Jackson and Mrs White, our School Nurses: [schoolnurses@hallgrove.co.uk](mailto:schoolnurses@hallgrove.co.uk).

### **Head Lice**

Please check your child's hair for head lice before he/she returns to school and continue to check on a regular basis. If it becomes necessary to treat your child during term-time, please notify the school. Advice regarding treatment can be obtained from your local pharmacist.

### **Lost Property**

Please ensure all your child's possessions are named clearly and securely, including all footwear. There is a significant amount of lost property which cannot be returned as it is unnamed. If items of uniform are secondhand, please remember to remove the old name tapes and replace with your child's own name.

### **School Security - Visitors**

Please note that all visitors to the school, outside normal drop-off and collection times, are required to report to the School Office – this includes all parents. Unless otherwise directed, all access to the buildings during the school day will be via the front door, where you must report to the School Office to be signed in. If for any reason your child needs to be collected before the end of the school day, please come to the School Office where he/she will be brought to meet you and will be signed out.

The school grounds are not available for parents and families to use for exercise or recreation other than by arrangement. Dogs are not permitted on the fields.

### **Reminder: Prize Giving Cups and Awards**

If your child was presented with a cup at Prize Giving, please could you have the cup engraved in the same format as the previous winner and return it to the School Office. Thank you.